



## **Request for Proposals: 2019 Fall Research Conference Community Affinity Gatherings**

We know how important it is to network with others in the policy field: to share similar experiences, to collaborate on research, or simply to chat with people with similar interests and experiences. To make these connections easier, APPAM is pleased to announce *APPAM Communities*. APPAM Communities is a new program that will support opportunities for any group of people to meet at the annual Fall Research Conference to talk about the topics that are most important to them. This initiative builds on suggestions made by APPAM's Diversity Committee, and other requests for additional networking opportunities in the context APPAM's growth.

We invite all APPAM members to submit an affinity gathering request for any purpose that they consider to be a priority. These get-togethers may focus on any numbers of shared interests or experiences, including, but not limited to, the following: race, ethnicity, gender, geographical location, methodology, or approach. Space is limited and available on a first come, first served basis. APPAM will provide light refreshments and will post each event on its official schedule.

In addition to meeting at the conference, groups participating in APPAM Communities are invited to stay connected throughout the year through customized e-lists, created just for your group.

Proposals will be reviewed and approved by APPAM leadership.

### **Additional Logistics Information**

#### **Time and Location –**

The community affinity gatherings will take place during various times across the conference dates of November 7-9, 2019. Please indicate a day preference, Thursday, Friday, or Saturday, in your proposal.

#### **Meals and Refreshments –**

All gatherings will be provided with light refreshments of APPAM's choosing.

#### **Costs and Logistics –**

APPAM will cover all costs and handle all the logistics associated with the get-together. APPAM will create an event RSVP link. The organizer will be responsible for sharing the link and event details within their networks. The get-together information will also be listed on APPAM's website.

All proposals are due to the APPAM office no later than July 31, 2019. At that time, each organizer will be sent the details for their gathering. For any questions regarding the submission process or the 2019 Fall Research Conference, please contact Tristanne Staudt, [tstaudt@appam.org](mailto:tstaudt@appam.org).

## **Required Information for Submission**

### **1. Organizer(s)**

- Name, Organization, Title, Email Address

### **2. Contact Person (if other than the organizer)**

- Name, Organization, Title, Email Address

### **3. Proposed Affinity Group Name**

### **4. Preferred Gathering Date**

- Thursday, November 7<sup>th</sup>; Friday, November 8<sup>th</sup>; or Saturday, November 9<sup>th</sup>

### **5. Description**

- A brief description of the proposed gathering, including the commonality shared by potential attendees. (no more than 250 words)

### **6. Target Audience**

- Describe how attendees will be invited to participate

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