

**38th Annual Fall Research Conference**  
The Role of Research in Making  
Government More Effective  
November 3 - 5, 2016  
Washington, D.C.

 APPAM  
ASSOCIATION FOR  
PUBLIC POLICY ANALYSIS  
& MANAGEMENT

## **Request for Proposals: 2016 Fall Pre-Conference Workshop**

APPAM is seeking to host a workshop on Wednesday, November 2, 2016, just prior to the start of the 2016 Fall Research Conference: *The Role of Research in Making Government More Effective*. APPAM has held several of these workshops in the past with topics ranging from “Big Data” to “Teaching Policy Analysis” to “Student Focused Career Planning”. For 2016, we want to continue this tradition but we would like APPAM Institutional Members to help us drive the content.

We invite all APPAM Institutional Members to submit a workshop proposal on an emerging policy area or topic of interest such as methodology, management topics, or timely research. Proposals are encouraged to be original in design and attract a broad audience of about 150 participants. Proposed workshops may take any format including, but not limited to, hands-on demonstrations or seminar style sessions.

Proposals will be reviewed by APPAM leadership and the APPAM Meetings Committee.

### **Additional Workshop Logistics**

#### **Time and Location –**

The pre-conference workshop will be a half-day event on Wednesday, November 2, 2016. The time will be 11:00 am – 4:00 pm. The workshop will be held at the Washington Hilton in Washington, DC.

#### **Available Space –**

The workshop must fit within the available meeting space. There will be one large, general session room and three smaller breakout rooms available for use.

#### **Meals and Refreshments –**

All workshop attendees will receive lunch and have access to at least one coffee break during the event.

#### **Costs and Logistics –**

APPAM will cover all costs associated with the workshop, as well as handle all logistics associated with the event. As has been our practice, we will charge an additional registration fee for this workshop, apart from our Fall Conference registration fee. If you would like to have the workshop branded for your organization, workshop sponsorships are available.

Proposal requirements are listed on the following page. All proposals are due to the APPAM office no later than May 20, 2016. For any questions regarding the submission process or the 2016 Fall Research Conference, please contact Tristanne Staudt, [tstaudt@appam.org](mailto:tstaudt@appam.org).

## **Required Information for Submission**

### **1. Workshop Organizer(s)**

- Name, Organization, Title, Email Address

### **2. Workshop Contact Person (if other than the organizer)**

- Name, Organization, Title, Email Address

### **3. Workshop Title**

### **4. Workshop Abstract**

- A brief abstract of the proposed workshop (no more than 500 words)

### **5. Workshop Format**

- Description of the format such as general sessions, concurrent sessions, demonstrations, etc. Please include time frames as well.

### **5. Suggested Panelists**

- Names and organizations of the panelists to be invited to speak. Please consider the diversity of participants in respect to race, gender, ethnicity, geography, and organizational affiliation

### **6. Workshop Objectives, Goals, and Takeaways**

- Description of anticipated goals and outcomes for the workshop.

### **7. Targeted Audience**

- Describe the targeted audience and an estimation of the number of participants

### **8. Relevance**

- How does the workshop support the theme of the conference, *“The Role of Research in Making the Government More Effective?”* If it does not support the theme, how is the workshop timely and relevant to the policy field?

Please submit the above information to Tristanne Staudt, [tstaudt@appam.org](mailto:tstaudt@appam.org), in PDF form no later than May 20<sup>th</sup>.