



2012 APPAM FALL RESEARCH CONFERENCE

November 8-10, 2012 / Baltimore, MD

Policy Analysis & Public Management In an Age of Scarcity:
The Challenges of Assessing Effectiveness & Efficiency

APPAM Institutional Member Affiliate Receptions

The 2012 APPAM Fall Research Conference will be held Thursday – Saturday, November 8-10 at the Sheraton Baltimore City Center Hotel and the Radisson Lord Baltimore in Baltimore, MD. The hotels are across the street from each other. Conference events will be held at both hotels.

APPAM anticipates there will be considerable demand from its member institutions to host receptions during the conference. As meeting room space will be limited, it is important that arrangements for receptions be made in advance. Please note the following important details if your institution is considering a reception:

- APPAM holds its own special lectures, receptions and meetings on the Thursday and Friday evenings of the conference. APPAM has priority access to meeting rooms, and the catering managers at both hotels will be getting approval from APPAM before offering any meeting rooms for other receptions.
- **Receptions on Thursday, November 8:** APPAM is holding a Welcome Reception at the Baltimore Museum of Industry. The reception will run from 6:30 – 9:00 pm. APPAM sessions will finish on Thursday at 6:15 pm, and APPAM asks that affiliate receptions on Thursday start no earlier than 6:30 pm. Note: the hotels may not be able to guarantee set-up will be complete until 7:00 pm due to much of the space being used until that time.
- **Receptions on Friday, November 9:** The APPAM Presidential Address is on Friday from 4:30 – 5:30 pm and is followed by the Presidential Reception from 5:30 – 7:00 pm. These events will be held at the Sheraton. We expect there to be ample room at both hotels starting at 5:30 pm and recommend Friday, over Thursday, for receptions.
- Your institution must contract directly with the hotels for the reception, and make payments to the hotel. Below is the contact information for each hotel catering manager. APPAM is simply a facilitator in the process.
- APPAM will print an announcement of your reception for free in the final conference program book, as long as you furnish the details directly to APPAM. We will send out a request for these details once, along with a deadline. If we don't have the details, we will be unable to print an announcement about your reception. We will NOT check with the hotels to see which institutions will be holding receptions since it is impossible for APPAM to know which receptions are open to the general public and which are not. Please send details no later than October 7th, 2012 to FallConference@appam.org. This is a service we offer only for APPAM institutional members.

Sheraton Baltimore City Center Hotel

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Radisson Lord Baltimore Hotel

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