



APPAM Interview Space Reservations

The 2018 APPAM Fall Research Conference will be held Thursday – Saturday, November 8-10 at the Washington Marriott Wardman Park in Washington, DC.

Will you be interviewing candidates at the APPAM Conference? Let us take care of the space! Many institutional members use the Fall Research Conference as a meeting place to interview potential employees and APPAM would like to offer complimentary, private space for members to use for this purpose. APPAM is offering four interview rooms at the Washington Marriott Wardman Park in half day blocks for reservation on a first come, first served basis. All interview rooms have large windows for natural light and will be set as a board room with seating for ten. Once you reserve the space, you have access to the room for the entire time on the date of your reservation. At the conclusion of the reservation times each day, the room will be refreshed for use by the next organization.



IMPORTANT: To reserve space for interviews, please fill out the attached form and return to info@appam.org. All reservations will be accepted on a first come, first served basis.

INTERVIEW SPACE RESERVATION FORM

I. CONTACT INFORMATION

Contact Name: _____

Name of Institution/Organization: _____

E-mail Address: _____

Phone Number: _____

II. RESERVATION INFORMATION

Please select your requested reservation time from the options below:

Thursday, November 8

- Morning: 8:30 am – 12:30 pm
- Afternoon: 1:00 pm – 5:00 pm

Saturday, November 10

- Morning: 8:30 am – 12:30 pm

Friday, November 9

- Morning: 8:30 am – 12:30 pm
- Afternoon: 1:00 pm – 5:00 pm

Please return this completed form to info@appam.org.