EVENT & VENUE

2021 APPAM Fall Research Conference
March 27 - 29, 2022
JW Marriott Austin
Griffin Hall
Austin, TX

IMPORTANT DATES

Friday, February 25, 2022
ADVANCE SHIPMENT RECEIVING
First day warehouse will begin receiving advance shipments without surcharges.

Friday, February 25, 2022
ADVANCE ORDER DISCOUNT DEADLINE
All orders must be received with payment in full by this date to receive discounted pricing.

Friday, March 4, 2022
ADVANCE ORDER DEADLINE - RENTAL EXHIBITS & CUSTOM TABLE THROWS
All orders must be received with payment in full by this date to guarantee production of the order by the show. These items will not be available to order after the deadline date.

Tuesday, March 22, 2022
ADVANCE SHIPMENT DEADLINE
Last day for advance shipments to arrive at warehouse without surcharges.

SCHEDULE

Sunday, March 27, 2022
7:00am - 9:30am
EXHIBITOR MOVE-IN

Sunday, March 27, 2022
10:00am - 7:00pm
SHOW HOURS

Monday, March 28, 2022
8:00am - 5:00pm

Tuesday, March 29, 2022
8:00am - 1:30pm

Tuesday, March 29, 2022
1:30pm - 4:00pm
EXHIBITOR MOVE-OUT

Tuesday, March 29, 2022
4:00pm
OUTBOUND SHIPPING AGREEMENT DEADLINE
All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk

Tuesday, March 29, 2022
3:00pm
CARRIER CHECK-IN DEADLINE

Tuesday, March 29, 2022
4:00pm
RE-ROUTE DEADLINE
Shipments not picked up by the exhibitor’s carrier and/or remaining on the exhibit floor will be re-routed at this time.
BOOTH EQUIPMENT

Each 10’x10’ booth package will include the following items:

- 8'H Navy Backwall Drape
- 3'H Navy Siderall Drape
- 1 - 6' Gray Skirted Table
- 2 - Side Chairs
- 1 - Wastebasket
- Standard Booth Identification Sign

CARPET

The Exhibit Hall is carpeted.

MATERIAL HANDLING

It is recommended to ship all exhibit materials to the advanced warehouse. Shipping to the warehouse will ensure that materials are in the booth space for exhibitor set up. The warehouse deadline date has been extended for receiving to Tuesday, March 22, 2022. The standard warehouse material handling charge will be honored for all shipments received by this date. Any shipments sent directly to the facility will be required to be handled by Alliance Nationwide Exposition Company. The prevailing warehouse material handling rate plus a 20% minimum surcharge will be added to all direct shipments.

ADVANCE SHIPMENTS

Exhibiting Company Name/Booth #
2021 APPAM Fall Research Conference
C/o Alliance Exposition / ABF / ArcBest Freight
8201 Bagby Dr
Austin, TX 78724

OUTBOUND PICK UP ADDRESS

Exhibiting Company Name/Booth #
2021 APPAM Fall Research Conference
C/o Alliance Exposition
JW Marriott Austin
110 E 2nd St
Austin, TX 78701

Outbound shipments not consigned to ABF / ArcBest Freight, the Official Show Carrier, require a pick-up to be scheduled in advance by the exhibiting company with its designated carrier of choice.

For outbound carrier pick up, please schedule your carrier to pick up from the above Outbound Pick Up address between the hours of 1:30 pm and 4:00 pm on Tuesday, March 29, 2022 only. Carrier check-in deadline is 3:00 pm on Tuesday, March 29, 2022.

All exhibit materials must be removed from the exhibit hall by 4:00 pm on Tuesday, March 29, 2022.

For assistance, please contact Exhibitor Services at 888.528.2011 or ExhibitorAssistance@alliance-exposition.com.
Alliance Exposition

R U S H

DO NOT DELAY

Must Arrive Between
Fri, February 25 2022 - Tue, March 22 2022

To: _____________________________________________________________
(Exhibitor Name)
c/o Alliance Exposition / ABF / ArcBest Freight
8201 Bagby Dr
Austin, TX 78724

ADVANCE WAREHOUSE

2021 APPAM Fall Research Conference

BOOTH NUMBER: _____________________ No. ______ of ______ Pcs.
Carrier: ___________________________________________________________

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ADVANCE WAREHOUSE

2021 APPAM Fall Research Conference

BOOTH NUMBER: _____________________ No. ______ of ______ Pcs.
Carrier: ___________________________________________________________