



ASSOCIATION FOR  
PUBLIC POLICY ANALYSIS  
& MANAGEMENT

**48th Annual Fall Research Conference**

**November 5-7 / Boston, MA**

**50 States, 50 Systems: State Policy Variations & Impacts**

How to  
Edit Your  
Submission



# Before You Begin

Conference submitters & presenters (presenting authors, co-authors, panel chairs, discussants, moderators, speakers and session organizers) must have an APPAM [MemberClicks profile](#) **before beginning their submission.**

Before you begin, please make sure that everyone on your submission has an APPAM MemberClicks account. You will not be able to add them to your paper or session if they don't have one.

## Returning Users:

- If you have registered for a prior APPAM event, please recover your existing account.
- If you are unsure if you have an account or how to access it, please reach out to the email below.
- Lapsed member profiles are restricted until APPAM reset the account.
- Contact [membership@appam.org](mailto:membership@appam.org) for assistance.

## New Users:

- If you have never attended an APPAM event or do not have an APPAM profile, you must create one [here](#). You'll have the option to create a free non-member profile or purchase an annual membership.
- **Memberships is not required – select “No, thank you” on the membership dropdown if you wish to proceed as a free non-member profile.**

***Please do not create a profile on behalf of someone else as the form requires confidential personal information.***

# Submission Menu Overview

- **Submit or Edit a Proposal** – This is where you will submit and edit your proposals to the conference
- **View Single Paper Listing** – If you are looking for other papers to build a panel, you can find available papers here. Please note the poster submissions and student research papers are not included in the single paper listing.
- **View Profile and Upload Picture** – You can upload your headshot to the online program and view pertinent information about your profile. You will be able to see if your profile information is outdated and update from here.
- **Message Center** – You will be able to view all system emails and communication here

**MAIN MENU** | [LOGOUT](#) | [HELP](#)

WELCOME! You are now at the main menu. To begin the process of submitting a proposal, click the "Submit or Edit a Proposal" link listed in the menu below.

## Submitter Menu

-  **Submit or Edit a Proposal**  
Submit or edit proposals for this conference.
-  **View Single Paper Listing**
-  **View Profile and Upload Picture**  
Upload a profile photo for the program.
-  **Message Center**  
Read messages sent from this site.

# Step One

Open the Call for Submissions page: [APPAM Fall Research Conference 2026](#). Please login into All Academic using your APPAM MemberClicks login information. Once you login, select “Submit or Edit a Proposal.”

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# Step Two - How to Edit Your Submissions

**Submissions Tab** – Under the submissions tab, you will see all proposals that you have submitted. You can edit or delete any of your submissions from here by clicking “Edit”. You will be able to edit your submissions until Wednesday, April 22<sup>nd</sup> at 11:59 PST.

**Participants Tab** – Under the submissions tab, you will see all proposals where you are listed as a participant, even if someone else submitted them. You can edit these submissions if you are the session organizer by clicking “Edit”. You will be able to edit your submissions until Wednesday, April 22<sup>nd</sup> at 11:59 PST.

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**Submit or Edit a Proposal**

To submit a paper or proposal, select the appropriate link below.

**Submit a New Proposal**

- ▶ [Submit a Single Paper, Poster, Student Research Paper, Panel or Roundtable Submission](#)
- ▶ [Submit a Workshop](#)

**Edit or Track Submitted Proposals**

A list of all of the proposals that you have submitted appears below. Click on the appropriate link to edit or delete your proposal.

**Submissions** | [Participations](#)

Showing 1 through 1 of 1 records.

##	Summary	Status	Action
1	Poster Submission Test, *April Davis Individual Submission type: Poster	Received - Awaiting Review Assignment	<a href="#">edit</a> <a href="#">delete</a>

# Step Three - How to Edit Your Submissions

You will have the opportunity to edit any section of your submission. Once you have made your edits, please click “Save and Submit” to complete your submission.

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Policy Area > Individual Submission Type > Individual Submission > Select Author > Summary: Individual Submission

### Submission Details

Please review your submission information and make any edits if necessary. Once that you have verified that all the information below is correct, please click on the “Save and Submit” button below.

<b>Title</b> Poster Submission Test	<a href="#">Edit Title</a>
<b>Abstract</b> What is Lorem Ipsum? <p><b>Lorem Ipsum</b> is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum. <b>Lorem Ipsum</b> is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.</p>	<a href="#">Edit Abstract</a>
<b>Keywords</b> None Selected	<a href="#">Edit Keywords</a>
<b>Secondary Policy Area</b>	
<b>Acknowledgments</b> Yes	<a href="#">Edit Acknowledgments</a>
<b>Diversity, Equity and Inclusion</b> NA	<a href="#">Edit Diversity, Equity and Inclusion</a>
<b>What is the current student status of the Presenting Author?</b> The presenting author of this paper is a student	<a href="#">Edit What is the current student status of the Presenting Author?</a>
<b>Author</b> (Presenting Author) April Davis,	<a href="#">Edit Author</a>

Resend Confirmation  [Save & Finish Later](#) [Save and Submit](#)

Thank you for submitting your abstract for the 2026 APPAM Fall Research Conference! You may review or revise your submission until Wednesday, April 22, 2026 11:59 PST. After that date, all submissions will be closed, and edits may not be made.

To make edits to your submission, please log in into your account. All submitters will receive an accept or reject notification in late-July 2026.

Add a slide about other functionality – i.e., message center, the info/pic tab, single paper listing, etc. Then you can just repurpose (most) of those slides for the other decks.